GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Social Welfare Department – Village Secretariat System - Functioning of Village Secretariats – Additional activities to be included in the Job chart and the Key Performance Indicators in respect of Welfare and Education Assistant – Orders - Issued.

SOCIAL WELFARE (SERVICES) DEPARTMENT

G.O. Ms .No:27

Dated: 27.03.2023
Read the following:

1. G.O.Ms.No.110, PR&RD Dept., Dt.19.07.2019.
2. G.O.Ms.No.107 SW (Ser.) dated 25-09-2019.
3. G.O.Ms.No.111, SW (Ser.) dated 25-10-2019.
4. G. O. Ms. No.132 General Administration (SC.A) Department, dated 04.11.2022
5. From the GVWV & VSWS Department, letter Rc.No.576/F/GSWS/2022, Dated 15/12/2022.
6. Govt . Memo No.1955730/5/2023-SW-SER, Dated 12.01.2023.
7. From the Director of Social Welfare, A.P., Tadepalli, e-file No:SOW02-17/13/2023-F SEC-COSW, bearing C. No. 1975504,dt.31.01.2023..

****

ORDER:

The Government of Andhra Pradesh have introduced the concept of NAVARATNALU as the core theme of Governance in order to revamp the delivery systems of Government services with an aim to improve the living standards of the people. To achieve this objective, the Government of Andhra Pradesh had established 11,114 Village Secretariats, one Village Secretariat for every 2000 population in rural areas. The Government sanctioned 91,652 new posts with 11 functional assistants in Village Secretariats, vide G.O. 1st read above.

2. The Social Welfare Department is the Nodal Department for the post of Welfare and Education Assistant (WEA) for recruitment and training. Accordingly, the job chart in respect of Welfare and Education Assistant post has been issued vide G.O. 2nd read above. Further, the AP Social Welfare Subordinate Service Rules have been amended to incorporate the post of Welfare and Education Assistant in the Department vide G.O. 3rd read above.

3. The Village & Ward Secretariats are the focal points that translate the Global Sustainable Development Goals (SDGs) into local actionable tasks at the grass-root level and Government has provided a framework towards the objective of achieving Sustainable Development Goals (SDGs) vide G.O. 4th read above.

4. In the letter 5th read above, the GVWV & VSWS Department has stated that, during the review meeting held on 07.12.2022 by the Chief Secretary to Govt., it was directed, that the job charts of all Village & Ward Secretariat Functionaries shall be appropriately revised and reoriented towards the achievement of Sustainable Development Goals (SDGs), Welfare and Development programmes undertaken by the Government from time to time. Further, it is desired that the activities performed by the functionary should be monitored on real time basis by the inspecting / supervisory officers who will review their activities regularly, evaluate their performance periodically.

[P.T.O]

5. In the reference 6th read above, Government have constituted a Committee to review, revise and incorporate necessary activities in the job chart of Welfare and Education Assistant in line with the programmes of the Government and Sustainable Development Goals and also to identify the Key Performance Indicators that are measurable and quantifiable and to prepare the inspection format of the Mandal Level Supervisory Officers to monitor the performance of WEA and to prepare the format of monthly certification on performance of WEA by Mandal Level Supervisory Officer.

6. In the reference 7th read above, the Director of Social Welfare, A.P., Tadepalli has submitted proposal, in consultation with School Education, PR & RD, Housing Departments and the CEO, SERP covering the four aspects i.e., the additional activities to be included in the Job chart of WEAs, the Key Performance Indicators, Inspection formats for monitoring officers and work satisfaction reports for WEAs.

7. The Government after careful examination of the matter hereby incorporate the additional activities in the Job chart of WEAs and the Key Performance Indicators for WEAs is annexed to this order.

8. The Director of Social Welfare, A.P., Tadepalli, Guntur shall take further necessary action accordingly in the matter.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

DR. K S JAWAHAR REDDY
CHIEF SECRETARY TO GOVERNMENT

To
The Director of Social Welfare, A.P., Tadepalli, Guntur District.
The Housing Department, A.P.Secretariat, Velagapudi.
The School Education Department, A.P.Secretariat, Velagapudi.
The PR & RD Department, A.P.Secretariat, Velagapudi.
The Deptt. of Gram Volunteers / Ward Volunteers & Village Secretariat / Ward Secretariats, A.P.Secretariat, Velagapudi
All District Collectors in the State .
The CEO, SERP, Vijayawada.
The Commissioner, School Education, Vijayawada.
The Commissioner, PR & RD, Tadepalli.
The Commissioner, Housing.

Copy to:
The PS to Prl. Secretary to the Hon'ble Chief Minister.
The OSD to the Hon'ble Minister (SW).
The PS to Spl. Chief Secretary to Government, Housing Department.
The PS to Prl. Secretary to Government, Social Welfare Department.
The PS to Prl. Secretary to Government, School Education Department.
The PS to Prl. Secretary to Government, PR & RD Department.
Sf/Sc.

// FORWARDED:: BY ORDER //

P. Ganesan
SECTION OFFICER